



## **Managing Sick Children Policy**

**Date: July 2011**

**Review date: September 2012**

**Name of responsible person: Manager / Room supervisors**

### **Policy**

The Honey Pot Nursery will do all it can to support children who become sick while attending the setting. Parents will be asked to supply a range of contact numbers so they can be contacted quickly should their child fall ill. These records will be updated regularly.

Staff will be vigilant to recognise the signs of illness and to respond accordingly, in full consultation with the setting manager.

If a child's condition deteriorates rapidly and gives cause for concern, an ambulance will be called. The parents will be informed and a member of staff from the setting will accompany the child and parent to hospital.

Parents will be informed whenever an outbreak of infectious disease occurs in the setting. They will be informed of the symptoms to look out for in their own child and provided with information on where to seek further help and advice. Staff in the setting will follow strict hygiene routines at all times to minimise the spread of infection.

Children suffering from certain infectious diseases will be excluded from the setting in accordance with health guidelines. The purpose of these exclusion periods is to protect other children and adults in the setting from disease.

Information on the symptoms and treatment of common childhood infections will be made available to parents, along with guidance on immunisation schedules.

The local health protection team and Ofsted will be informed whenever an outbreak of a notifiable disease occurs in the setting.

### **Procedures**

If a child is taken ill during a session the parents will be contacted and advised of the problem.

The child may need to go home, visit a doctor or be taken to the hospital.

The child will be cared for by staff until the parent arrives.

In the event of staff not being able to contact a parent / nominated person the child will be cared for until contact is made meanwhile advice may be sought from a doctor or the hospital.

In the event of a child needing to be taken to hospital two members of staff will accompany them.

Children attending Nursery must be well enough to fully participate in routine activities.

