



Safeguarding Children Policy

Date: July 2011

Review date: September 2012

Name of responsible person: SO / Christine Carrington

Policy

The Honey Pot Nursery takes its responsibility for safeguarding and promoting the welfare of children in its care very seriously. The setting has a safeguarding children coordinator, who receives up-to-date training in all issues relating to the protection and welfare of children. All staff are trained in child protection issues to enable them to respond appropriately to:-

- significant changes in children's behaviour
- deterioration in their general wellbeing
- unexplained bruising, marks or signs of possible abuse
- neglect
- the comments children make that give cause for concern.

Guidance and information from the local child protection agency and the Local Safeguarding Children Board (LSCB) is made available to staff members. This will include advice for staff on how to avoid situations that might make them vulnerable to allegations of abuse.

All incidents or allegations affecting the welfare of children will be investigated in a prompt and confidential manner, according to the guidance provided by the LSCB. Written records will be kept of all incidents and allegations and will be stored securely in the setting. Information will be shared with other agencies and professionals according to the guidelines laid down by the LSCB.

All staff will hold enhanced Criminal Records Bureau (CRB) disclosures, and any allegation made against a member of staff will be thoroughly investigated. Allegations of serious harm or abuse will be reported without delay to Ofsted and the local child protection agency.

The setting's policy on Safeguarding will be shared with parents and time will be spent explaining any issues that arise, including the procedures undertaken by the setting to ensure the suitability of the staff working in the setting.

Procedures

The welfare of our children is our priority concern and a child's Key Person will routinely follow up absences with a telephone call to enquire about the child's well-being.

All staff have an up-to-date CRB certificate

All staff are aware of the 'confidentiality' document and procedures regarding photography, social networking and mobile phones

All staff have a duty to be aware that abuse does occur in our society and are aware of our procedures relating to suspected abuse, emotional, physical, sexual or neglect, of a child in our care.

All staff are aware of the need for vigilance and accurate recording of all incidents including those where inappropriate knowledge / exposure is indicated by the child through language / action.

All staff are aware that it is their duty to act quickly and responsibly in any instance that comes to our attention that the Nursery has the duty to report any suspicion of abuse and will follow all the agreed procedures.

All staff are aware of the importance of precise objective recording.

ALL CONCERNS WILL BE REPORTED TO THE SO / Chris Carrington

Staff noticing any unexplained bruising / injury will report these to the SO and a report will be completed.

This will be shared sensitively with the parent at the end of the day.

Further action will be taken in accordance with Regulations if a satisfactory reason for the bruising / injury is not received.